

MINUTES of the
WORKFORCE DEVELOPMENT COUNCIL EXECUTIVE COMMITTEE
November 28, 2023
8:30 – 9:30 a.m.
TEAMS Conference Call

Members present: Cindy Griffin, Pat Bertagnolli, Jason Ehlert, Stan Schauer

Ex Officio members present: Katie Ralston Howe

Commerce staff and Job Service staff present: Phil Davis, Tammy Barstad, Sherri Frieze

With the lack of a new chair appointment, Katie Ralston Howe called the meeting to order at 8:30 a.m.

APPROVAL OF MINUTES

MOTION: It was moved by Jason Ehlert, seconded by Pat Bertagnolli to approve the executive committee minutes of August 22, 2023. Motion carried.

WIOA POLICIES FOR REVIEW

Phil Davis

Tammy Barstad

Phil and Tammy walked through the changes to the polices that were members accepted the changes as presented.

- Self Sufficiency Standards
- Data Validation
- Support Services
- Allowable Outreach Activities
- In School Youth Eligibility
- Out of School Youth Eligibility
- Adult Priority of Service

WIOA MONITORING RESPONSE

Phil Davis

Katie Ralston Howe

Department of Labor audits findings for improvement included:

- Updates and new appointments were not listed on state boards and commissions website.
- Proxy member for the council is not identified in WDC bylaws.
- Board vacancies and Senate appointment were not filled
- Youth Policy – verbiage updates needed
- Payment to youth workers – could be updated to two times a month.

WIOA program – 45 days are given for responding to findings from the DOL.

WIOA STATE PLAN

Katie Ralston Howe

March 4th is the due date for Job Service, Voc. Rehab, Adult Ed, and the Commerce Team to pull sections of the report together. WIOA wants the report to be more strategic in format along with the reporting of any workforce initiatives that state agencies are using.

Discussion and inviting of feedback with the WIOA State Plan will be brought forward to the council at the Q4 meeting. An update to the plan will be brought forward at the Q1 2024 WDC meeting.

More information on the apprenticeship program to be included in the plan, and conversations with Jason, Katie and Phil to take place in December.

MEMBERSHIP UPDATE

Katie Ralston Howe

The Governor's office is discussing the consideration of chair position for Cindy Griffin, and Matt Marshall for vice chair of the WDC.

Working to identify from coal industry, banking, and finance, and UAS industries. – with hopeful appointments before the council meeting.

PREVIEW OF Q4 MEETING

- Subcommittees will give an update to their meetings
- Dalberg and LAMP consultants will give a 20-minute presentation at the meeting and also hold focus group meetings with members to discuss and develop ideas for the new Office of Legal Immigration (OLI).
- Member updates
- WIOA updates/State Plan/Monitoring/Policies

ADJOURNMENT

MOTION: It was moved unanimously to adjourn the meeting at 9:30 a.m.