

**Minutes of the  
WORKFORCE DEVELOPMENT COUNCIL  
ADMINISTRATIVE COMMITTEE**

May 17, 2022

8:00 a.m. – 9:00 a.m.

TEAMS audio/video Meeting

**Members present:** Dave Farnsworth, Pat Bertagnolli, Wayde Sick, Stan Schauer, Damian Schlinger, Arnie Strebe

**Ex Officio members present:** Katie Ralston Howe

**Job Service staff and Commerce staff present:** Phil Davis, Ruth Lacher, Sherri Frieze

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Dave Farnsworth called the meeting to order at 8:00 a.m.

**APPROVAL OF MINUTES**

**MOTION:** It was moved by Arnie Strebe, seconded by Damian Schlinger, to approve the administrative committee minutes of February 10, 2022. Motion carried.

**WIOA Update**

**Katie Ralston Howe/Phil Davis**

The WIOA State Plan is submitted every four years and updated every two years with an electronic submission to the Federal Department of Labor and the Governor's office. Reviewed by the federal project officer, the plan had minor corrections to be updated. The updates to the plan have been submitted electronically through the Federal online portal and the rest will be electronically submitted tomorrow.

**In Demand Jobs List**

**Katie Ralston Howe**

The In Demand Jobs List needs to be updated and reviewed each year, to maintain an up-to-date data - driven list. The Commerce Research Division compiled all suggested edits and updated the list from 102 to 115 in demand jobs. The jobs on the list will not be ranked but categorized by industry.

**WDC Meeting**

**June 2 in Watford City**

**Katie Ralston Howe**

The three subcommittees, **Career Explorations and Skills Gap, Removing Barriers to Unemployment, and Recruit and Retain Employees** will present their recommendations to the council on June 2 in Watford City.

**The Occupational Licensing Reform** – will be ready for the Q3 council meeting.

**The NGA workgroup** will end June 30<sup>th</sup> and the researching process will extend into July, prepping for the Q3 council meeting.

The Q2 meeting in Watford City on June 2 will include:

- 1.) Approval of the three subcommittee recommendations.
- 2.) National Governor's Association workgroup update
- 3.) WIOA Update
- 4.) In Demand Jobs List Update
- 5.) Jace Beehler to give an update on the Governor's recommendations.
- 6.) Member updates
- 7.) Daniel Stenberg to present the local happenings in Watford City.

#### **Member Updates**

- Katie: To attend June 9 Innovation in Education Summit in New Orleans
- Pat: Jobs ND Virtual Job Fair, May 19<sup>th</sup> 115 employers registered 381 jobs promoting, MABU Agency has helped promote with many cities outside of ND. Engaging with other state agencies for the Job Fair
- Job Service is working with the platform, "Handshake". This platform has ND Job Services across the state registered with 50 colleges across the nation.
- Wayde: Thirteen applications for CTE funding have been approved and funded. But the \$63.8 million Federal funding has not been received.
- Dave: Has been following up with Intel and Amazon, BSC has agreement signed for an online Intel program.

#### **Adjournment**

Motion was made by Pat Bertagnolli and seconded by Wayde Sick to adjourn the meeting at 9:00 a.m. Motion carried.